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## Finance / Boards / Charter Review Committee

Wednesday, July 15, 2020, 10:00 AM

City Hall, Council Chambers

116 First Street, Neptune Beach, FL 32266

The meeting was also held by means of Communications Media Technology

### Meeting Summary/Recap

#### Members In Attendance:

Councilor Scott Wiley, Chairman

Councilor Josh Messinger

#### Staff In Attendance:

Stefen Wynn, City Manager

Carl LaFleur, Chief Financial Officer

Richard Pike, Chief of Police

Michael Key, Police Commander

Leon Smith, Public Works Director

Leslie Lyne, Senior Center Director

Kristina Wright, Community Development Director

Megan George, Deputy Public Works Director

Colin Moore, Grant and Resiliency Coordinator

Catherine Ponson, City Clerk

#### New Business

##### Jarboe Park Budget Request

Colin Moore, Grant and Resiliency Coordinator, reviewed the itemized projects for Jarboe Park Phase 1A, 1B and 1C. He explained that the different components such as the trail, bridge, bridge relocation, site work, ADA parking, playgrounds, fitness equipment and courts were the priority projects for the park. A large portion of the park will be covered in Phase 1A. The other phases will include more trails and parking. Many of these projects have been approved and funds allocated.

Mr. Moore added that the City has all of the documentation for commencement and waiting on permitting. The permitting is being done in conjunction with the culvert permitting with the Army Corps of Engineers and the St. Johns River Water Management District.

This will be discussed at the Council workshop on July 20, 2020. Once this plan is approved, the City can move forward without having to come back to Council.

##### Tyler Technology ERP System

Tyler Technologies provides an ERP system that will implement everything from Financial Management to digital timekeeping. There is a one-time fee of \$189,760, which includes outside hardware and can be in place by the end of 2020. Council approved this at the July 6, 2020 meeting. This is the final cost. This will need to be implemented before the end of 2020. The annual subscription fee will be \$49,695 which will keep the City up to date and includes all of the upgrades.

##### Senior Center Modular Building

The City has just received the quote for the modular building for the Senior Center. The price came in at \$330,286.00. The extra amount is for the structural support for the two sets of doors that are necessary to separate the rooms. The City is in the middle of a capital campaign to raise donations for the building. Better Jax Funds and grants would also be used.

Councilor Messinger questioned if parking treatment and lighting had been budgeted for. He added that this would be a great opportunity for landscape design around the facility. Mr. Wynn answered that had not been budgeted yet. A permit must be obtained first. Councilor Messinger remarked that he wanted to be sure that the facility blended with the surrounding residential component.

This will be on a later Council workshop agenda.

The meeting adjourned at 10:58 a.m.