



Finance / Boards / Charter Review Committee

Wednesday, September 2, 2020, 10:00 AM

The meeting was held by means of Communications Media Technology

Meeting Summary/Recap

Members In Attendance:

Councilor Scott Wiley, Chairman
Mayor Elaine Brown
Councilor Kerry Chin
Councilor Josh Messinger

Staff In Attendance:

Stefen Wynn, City Manager
Carl LaFleur, Chief Financial Officer
Richard Pike, Chief of Police
Michael Key, Police Commander
Leon Smith, Public Works Director
Leslie Lyne, Senior Center Director
Kristina Wright, Community Development Director
Colin Moore, Grant and Resiliency Coordinator
Catherine Ponson, City Clerk

New Business

FY 2020-2021 Budget

Chairman Scott Wiley called the meeting to order at 9:00 a.m.

Chief Financial Officer Carl LaFleur presented the General Fund Revenue Comparative. This is in comparison to the prior years. Based on the projected tax revenues and franchise revenues, there is an increase of \$107,892.97. This could change but is the best estimate. There is also an increase of \$38,735.01 in Licenses and Permits. He reviewed the Intergovernmental Funds and other revenues. The budget is not dipping into the reserves.

Discussion include property tax collection, Special Revenue Funds, Capital Outlay Funds and Enterprise Funds, which include the Waste Pro contract. We are subsidizing this however this will need to be addressed. The budget includes a new Mobility Management Program meaning the parking program will be managed in-house.

The millage rate will remain the same at 3.3656. The rolled-back rate will go up as that is based on the assessed value.

Police Department

Police Chief Richard Pike reviewed the Police Department's essential requirements. The department is requesting three new vehicles to keep up with the aging fleet. Other budget requests include radio replacement for the 800mhz system utilized county-wide, a computer aided dispatch (CAD) system, TASER refresher and replacing the aging generator that would power both City Hall and the PD. Critical items were flagged and discussed. Grants are available for funding sources.

Public Works Department

Public Works Director Leon Smith reviewed the budget requests. These include stormwater improvements, building repair, city sidewalk repair and installation, road paving and sludge pump replacement.

Jarboe Park Capital Improvement Plan requests for the 2020-2021 budget include the trail, bridge, playgrounds, ADA parking and courts.

Final pricing was received for the Senior Center modular building with the additional options needed is

\$400,000. This was an increase from the original \$330,000. These numbers are based on the fact that the building will be used for other City functions. It has a full kitchen and is aesthetically pleasing. It has the low country look and the front porch will be built in-house.

The Public Works and Police Department will present to Council as a whole on September 8th and the first reading of the Millage Rate and Budget Ordinance will be at a Special meeting on September 10th. That meeting will be a hybrid meeting, both in person and virtual.

The committee meeting adjourned at 11:56 a.m.

The video recording of this committee meeting can be found at:
<https://www.ci.neptune-beach.fl.us/minutes-and-agendas>