



Finance / Boards / Charter Review Committee

Friday, November 13, 2020, 2:00 PM

Neptune Beach City Hall

116 First Street

Neptune Beach, Florida 32266

Meeting Summary/Recap

Members In Attendance:

Councilor Scott Wiley, Chairman

Councilor-Elect Lauren McPhaul

Staff In Attendance:

Stefen Wynn, City Manager

Carl LaFleur, Chief Financial Officer

Megan Steward, Mobility Management Director

John Ruley, Fire Marshal

Colin Moore, Grant and Resiliency Coordinator

Megan George, Deputy Public Works Director

Catherine Ponson, City Clerk

New Business

Proposed Ordinance-Commercial Fire Inspections

John Ruley, Fire Marshal, stated the ordinance (Chapter 10) had not been updated in some years. The new ordinance establishes a fee schedule for commercial plan review and establishes a fee for the fire marshal to provide fire inspection of all new businesses. It also provides for an annual fire inspection. Mr. Ruley also reviewed the ISO (Insurance Services Office) and their requirements. This proposed ordinance is on the November 16, 2020, Council workshop.

Banking Services RFP

City Manager Stefen Wynn stated that three proposals had been received for the Banking Services RFP. They were BBVA Compass, Chase and Wells Fargo. Mr. Wynn and CFO Carl LaFleur reviewed the proposals and would like to have a contract approved in December.

Waste Pro Contract

Mr. Wynn stated that City staff had met with Waste Pro representatives. Discussion at the Committee meeting included changing the days of pickup. All residents would still receive two pickups a week. There is a new recycle contamination fee imposed by the City of Jacksonville. This is based on the volume that is received.

RTA Consulting Invoices

Mr. Wynn stated that he and Mr. LaFleur are reviewing the invoices that go back months ago. They will review them in detail as the total is \$98,000. The principal for RTA did not sign the updated agreement.

Megan Steward, Mobility Management Director, gave an update of the parking program, including signage, license plate readers, and ticketing. There is an ordinance on the November 16, 2020, Council workshop agenda for regulating certain parking spaces.

The Committee Meeting adjourned at 2:45 p.m.

The video recording of this committee meeting can be found at:

<https://www.ci.neptune-beach.fl.us/minutes-and-agendas>