



Finance Committee

City Hall, Council Chambers
116 First Street, Neptune Beach, Florida 32266
Wednesday, March 24, 2021, 10:00 AM

Meeting Summary

Members In Attendance:

Councilor Lauren Key, Chairman

Staff In Attendance:

Stefen Wynn, City Manager
Carl LaFleur, Chief Financial Officer
Megan Steward, Mobility Management Director
Colin Moore, Grant and Resiliency Coordinator
Richard Pike, Chief of Police
Gary Snyder, Police Commander
Catherine Ponson, City Clerk

Councilor Key called the meeting to order at 10:00 a.m.

Old Business

Jarboe Park Update

City Manager Wynn reported that a spreadsheet had been sent and an email showing exactly how the City has been tracking the costs associated with Jarboe Park. He added that it is important to note that there are asterisks that help explain how we got to that point. There are three ongoing contracts for Park. They are ACON Construction, KOMPAN Playground Equipment and Court Surfaces. He answered Councilor Key's inquiry of end of July, August completion date. There is a contingency plan in place if that does not happen.

Councilor Key asked if we had an idea of the total costs of the Park. Mr. Wynn reported that according to Parsons Engineering on October 30, 2020, gave an updated estimate of \$2,223,946 for Phases 1A, B and C. Phase 2, which is east of the canal, came to \$586,018.83 for a total of \$2,809,964.83. This is what we could expect. However, the City did with Phases 1A, B, and C, a lot of the work was done in-house. Right now, the cost is probably going to be \$1,340,750 for Phase 1.

Councilor Key stated that her concern and the residents' is how much is the Park going to cost. Mr. Wynn stated there is a spreadsheet that will track all expenses for the Park. Councilor Key requested including the source of funding for purchases.

Senior Center Completion

Mr. Wynn reported there is a draft RFQ for the completion of the Senior Center. He is trying to keep it simple. He reviewed the proposed timeline for the completion. It is in a residential neighborhood and by the wastewater treatment facility. A recommendation will be brought to the Committee. He added that the RFQ may include public meetings.

Public Comment

Darnelle Townsend, 1327 Trailwood Drive, Neptune Beach
Pat Hazouri, 207 Florida Boulevard, Neptune Beach
Mary Frosio, 1830 Nightfall Drive, Neptune Beach
Charles McCue, 1908 3rd Street, Neptune Beach
John Holmes, 914 4th Street, Neptune Beach

New Business

FY 2020 Budget Amendments

Chief Financial Officer Carl LaFleur reported the City is working on the audit and adjustments are being made. Once that is prepared, he will present the budget amendments. He added extraordinary events have been taking place in the Finance Department. He stated the budget amendments would be ready in a couple of weeks and he would have the resolution prepared. Monthly budget amendments would begin in FY2022.

FY 2021 Budget Status and Amendments

Discussion ensued including funds, expenditures and transfers. Councilor Key stated that her goal is to be as transparent as possible with our financing and accounting.

Councilor Key commented that moving forward with budget processes, there would be a schedule so we are not scrambling to get things done.

Mr. Wynn remarked that the budget process can always be improved upon. Council would schedule a roundtable to set goals and priorities.

The Committee Meeting adjourned at 11:32 a.m.

The video recording of this committee meeting can be found at:

<https://www.ci.neptune-beach.fl.us/minutes-and-agendas>