



MINUTES
SPECIAL CITY COUNCIL MEETING
MONDAY, MAY 19, 2025, 6:00 P.M.
NEPTUNE BEACH CITY HALL
116 FIRST STREET
NEPTUNE BEACH, FLORIDA 32266

Pursuant to proper notice, a Special City Council Meeting of the City Council of the City of Neptune Beach was held Monday, May 19, 2025, at 6:00 p.m., at Neptune Beach City Hall, 116 First Street, Neptune Beach, Florida 32266.

Attendance:	IN ATTENDANCE: Mayor Cori Bylund Vice Mayor Nia Livingston Councilor Tim Horvath Councilor Josh Messinger (<i>absent</i>) Councilor Brent Rogers STAFF: City Manager Richard Pike City Attorney Paul Waters Chief of Police Michael Key Chief Financial Officer Jaime Hernandez Public Works Director Deryle Calhoun Parks and Sustainability Director Colin Moore HR Coordinator Jillian McCann City Clerk Catherine Ponson
Call to Order/Roll Call/Pledge	Mayor Bylund called the Special Meeting to order at 6:00 p.m. and led the Pledge of Allegiance.
National Safe Boating Week	Mayor Bylund read and presented the proclamation recognizing National Safe Boating Week, May 17-23, 2025, to Commander Kevin Holbrooks, US Coast Guard Auxiliary, Flotilla 070-14-04.
National Public Works Week	Mayor Bylund read and presented Public Works Director Deryle Calhoun a proclamation recognizing National Public Works Week, May 18-25, 2025. Mr. Calhoun gave an overview of public works projects and recognized employees for their efforts in the wastewater treatment facility's return to permit compliance.
National Police Week	Mayor Bylund read and presented the proclamation recognizing National Police Week, May 11-17, 2025, to Chief of Police Michael Key.
Fletcher Beach Volleyball Team	Mayor Bylund read and presented a proclamation recognizing the Fletcher High School Beach Volleyball team. The team finished the season with a 21-4 record and were the Class 3A runners up.

PUBLIC COMMENTS

Public Comments	Pat Hazouri, 207 Florida Boulevard, Neptune Beach, spoke regarding the finances of the City, the questioning at the last meeting and the roundabout at the five-way.
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Shellie Thole, 310 Oleander Street, Neptune Beach, spoke regarding the mayoral appointments.

ORDINANCES / RESOLUTIONS

Ord. No. 2025-08, Candidacy Requirements Ordinance No. 2025-08, Second Read and Public Hearing. An Ordinance of the City of Neptune Beach, Relating to Durational Residency Requirements for Qualification as Elector; Amending the Code of Ordinances by Amending Chapter 9, Entitled "Elections" by Amending Section 9-7. "Elector"; Providing for Legislative Findings and Intent; Providing for Amendment; Providing for Conflicts; Providing for Codification; Providing for Severability; and Providing for an Effective Date.

Public Hearing Mayor Bylund opened the public hearing. There being no comments from the public, the public hearing was closed.

Made by Rogers, seconded by Livingston.

MOTION: **TO PASS ORDINANCE NO. 2025-08 AT SECOND READ**

Roll Call Vote:

Ayes: 4 - Horvath, Rogers, Livingston and Bylund

Noes: 0

MOTION CARRIED

Res. No. 2025-09, Eddie Bounds Field Resolution No. 2025-09, A Resolution of the City of Neptune Beach Honoring Eddie Bounds and Declaring a Namesake Baseball Field.

Made by Horvath, seconded by Livingston.

MOTION: **TO APPROVE RESOLUTION NO. 2025-09, HONORING EDDIE BOUNDS AND DECLARING A NAMESAKE BASEBALL FIELD.**

Roll Call Vote:

Ayes: 4-Rogers, Horvath, Livingston and Bylund

Noes: 0

MOTION CARRIED

Res. No. 2025-10, Finance Committee Resolution No. 2025-10, A Resolution of the City of Neptune Beach Appointing Member to the Finance & Auditor Selection Committee.

Made by Rogers, seconded by Horvath.

MOTION: **TO APPROVE RESOLUTION NO. 2025-10, APPOINTING JERRY WETZEL TO THE FINANCE & AUDITOR SELECTION COMMITTEE**

Roll Call Vote:

Ayes: 4 - Horvath, Rogers, Livingston and Bylund

Noes: 0

MOTION CARRIED

Res. No. 2025-11, CDB Appts Resolution No. 2025-11, A Resolution of the City of Neptune Beach, Florida, Appointing Members to the Community Development Board.

Made by Rogers, seconded by Horvath.

MOTION: **TO APPROVE RESOLUTION NO. 2025-11, APPOINTING HILLARY WEATHERHEAD AS A REGULAR MEMBER AND JEFFRY DEANGELIS AS AN ALTERNATE MEMBER**

Roll Call Vote:

Ayes: 4- Rogers, Horvath, Livingston and Bylund

Noes: 0

MOTION CARRIED

DEPARTMENTAL ITEMS

Senior Center Water Intrusion Senior Center Water Intrusion Repair. City Manager Richard Pike and City Attorney Paul Waters reported that there has been no response from the visit on April 24 by BOXX Modular, the manufacturer of the building. The City has sent two more letters and attempted to call them.

Mayor Bylund stated that whether they decide to come forward and help, it does not preclude from moving forward this issue.

Discussion included the financial accounting of the donations, fundraising and what needs to be paid back into the General Fund.

Made by Livingston, seconded by Rogers.

MOTION: **TO MOVE FORWARD WITH PIGGYBACK AGREEMENT WITH ACON CONSTRUCTION**

Roll Call Vote:

Ayes: 4 - Horvath, Rogers, Livingston, and Bylund

Noes: 0

MOTION CARRIED

Pump Station Control Panel Pump Station Control Panel Requirements – Oceanwood/Cherry Street, Bay Street and Lighty Lane. Public Works Director Deryle Calhoun explained the Oceanwood/Cherry Street and Bay Street pump station panels are old mercury-containing technology from the 1980s that was generally phased out in the early 2000s. Lighty Lane is controlled by a float system. Replacing these aging panels will ensure stations operate reliably and permit the addition of SCADA which will be requested in the FY26 budget for all stations. Adding SCADA will permit remote control of pumps during high flow events such as hurricanes and eliminate weekend pump station checks on overtime.

Made by Horvath, seconded by Livingston.

MOTION: **TO AWARD TO POWER AND PUMPS IN THE AMOUNT OF \$45,525.00 AND TO AWARD TO LIMBAUGH ELECTRIC IN THE AMOUNT OF \$16,500.00**

Roll Call Vote:

Ayes: 4 - Rogers, Horvath, Livingston, and Bylund

Noes: 0

MOTION CARRIED

Lining of Iron
Gravity Pipes

Lining of Iron Gravity Wastewater Pipes – Oceanwood and Davis Ditch Crossings. Iron wastewater pipes are subject to corrosion due to wastewater gases and frequently tuberculate which can lead to stoppages. Oceanwood experienced overflows during a period of heavy rains and two hurricanes in 2024 and was subsequently televised. Approximately 150' of iron pipe was discovered in poor condition. The pipe is relatively shallow and located under a roadway. Pipe-wall thickness of two iron aerial crossings of Davis Street Ditch totaling 157' were tested at six locations using broadband electromagnetic technology. Test results suggest "the pipes are not at imminent risk of structural failure" and are therefore candidates for lining. The pipeline running north/south (Pipe 2) was found to exhibit "thinner" areas compared to the pipe running east/west (Pipe 1). Additionally, both pipes show significant marine biofouling, and Pipe 2 displayed considerable exterior corrosion."

Mr. Calhoun answered Councilor Rogers inquiry that we do not need to imminently be doing this work. There could be a bypass pump used as a contingency if there was a failure.

No action was taken by Council.

Stormwater
Improvements-
Myra, Margaret,
and South

Stormwater Improvements on Myra, Margaret and South Streets. CONB City Council approved the stormwater strategic plan which was developed after receiving input from CONB residents in a series of workshops. The plan includes the portions of South Street, Myra Street and Margaret Street.

Staff shared with property owners the design concept included as an attachment to this staff report. The City's engineering consultant, Jones Edmunds, prepared a design and bid package for the improvements. Staff proactively contacted 16 contractors prior to advertising the project for bid, and five attended the mandatory pre-bid meeting. Two bids were received and were reviewed by Jones Edmunds for conformance with the bid documents: Jax Utilities Management, Inc. \$1,511,081.51 and Petticoat-Schmitt \$2,065,200.00. As a result of the review, Jones Edmunds provided a Bid Review and Evaluation of Findings letter finding the Jax Utilities Management, Inc. bid in conformance.

Councilor Rogers stated he would like to familiarize himself with the stormwater model and he is proposing to defer this agenda item.

Made by Rogers, seconded by Horvath.

MOTION: **TO DEFER THE STORMWATER IMPROVEMENTS ON MYRA, MARGARET AND SOUTH STREETS**

Roll Call Vote:

Ayes: 4-Horvath, Rogers, Livingston and Bylund

Noes: 0

MOTION CARRIED

Mayor Bylund stated this item would be on the agenda for June 2, 2025, to avoid further delay.

Mayor Bylund recessed the meeting at 7:32 p.m. for a five-minute comfort break. Mayor Bylund reconvened the meeting at 7:39 p.m.

Paid Parking

Paid Parking Program Contract and Program Revisions. Chief of Police Michael Key presented paid parking program history and financial statistics. The program was established in November 2019. He reported the program is dysfunctional, and identified some of the problems, which include excessive vendors, error prone and outdated software, and no ability to support enforcement. He also stated the current contract, with Nupark is expiring and no longer supported after August 31, 2025. He is proposing T2 Systems. T2 is utilized by 50 municipalities in Florida and there is no app necessary.

Made by Livingston, seconded by Horvath.

MOTION: **TO APPROVE SOURCEWELL T2 CONTRACT AND PROGRAM REVISIONS**

Roll Call Vote:

Ayes: 4- Horvath, Rogers, Livingston and Bylund

Noes: 0

MOTION CARRIED

Adjournment

There being no further business, the Special Meeting adjourned at 8:21 p.m.

Corrine A. Bylund, Mayor

ATTEST:

Catherine Ponson, CMC
City Clerk

Approved: _____

**These minutes reflect the actions taken and portions of the discussion during the meeting. To review the entire discussion concerning any agenda item, go to: <https://www.nbfl.gov/minutes-and-agendas>. and click on the video for the meeting you wish to view.*



MINUTES
WORKSHOP CITY COUNCIL MEETING
MONDAY, MAY 19, 2025, 8:21 P.M.
IMMEDIATELY FOLLOWING SPECIAL MEETING
NEPTUNE BEACH CITY HALL
116 FIRST STREET
NEPTUNE BEACH, FLORIDA 32266

Pursuant to proper notice, a Workshop City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, May 19, 2025, at 8:21 p.m., in Council Chambers, City Hall, 116 First Street, Neptune Beach, Florida, 32266

Attendance

IN ATTENDANCE:

Mayor Cori Bylund
 Vice Mayor Nia Livingston
 Councilor Tim Horvath
 Councilor Josh Messinger (*absent*)
 Councilor Brent Rogers

STAFF:

City Manager Richard Pike
 City Attorney Paul Waters
 Chief of Police Michael Key
 Chief Financial Officer Jaime Hernandez
 Public Works Director Deryle Calhoun
 Parks and Sustainability Director Colin Moore
 HR Coordinator Jillian McCann
 City Clerk Catherine Ponson

**Call to
Order/Roll Call**

Mayor Bylund called the workshop meeting to order at 8:21 p.m.

ISSUE DEVELOPMENT

**Senior Activity
Center**

Senior Activity Center. Mayor Bylund explained this was on this agenda to discuss anything of the other issues that had not been addressed or if there were any questions.

Councilor Rogers stated the Senior Center could be discussed at the Finance Committee to be sure we are all clear on nonprofit and how the money flows.

**Request to
Atlantic Beach**

Request to Atlantic Beach. City Manager Richard Pike reported that the City had been in contact with Atlantic Beach regarding water supply issues for fire-fighting abilities at 500 Atlantic. The request would be for use of their water for fire suppression. This would not be for daily water use. Atlantic Beach Mayor Curtis Ford requested for Neptune Beach to submit a letter from Mayor Bylund requesting the ability to connect to that infrastructure with a meter.

Mayor Bylund reminded everyone that JFRD assured her that if there is a fire at 500 Atlantic, they can fight the fire without the requested hook-up. The switch being requested is for insurance purposes. Nothing can move forward at the property without the sprinkler system.

Made by Livingston, seconded by Horvath.

MOTION: TO DIRECT THE CITY ATTORNEY AND CITY MANAGER TO DRAFT A LETTER AND POTENTIAL CONTRACT

Roll Call Vote:

Ayes: 4- Horvath, Rogers, Livingston and Bylund

Noes: 0

MOTION CARRIED

Adjournment There being no further business, the workshop meeting adjourned at 8:39 p.m.

Corrine A. Bylund, Mayor

ATTEST:

Catherine Ponson, CMC
City Clerk

Approved: _____



**MINUTES
TOWN HALL MEETING
IMMEDIATELY FOLLOWING THE WORKSHOP MEETING
MONDAY, MAY 19, 2025, 8:39 P.M.
NEPTUNE BEACH CITY HALL
116 FIRST STREET
NEPTUNE BEACH, FLORIDA 32266**

Pursuant to proper notice, a Town Hall Meeting of the City Council of the City of Neptune Beach was held on Monday, May 19, 2025, at 8:39 p.m., at Neptune Beach City Hall, 116 First Street, Neptune Beach, Florida 32266.

Attendance:

IN ATTENDANCE:

Mayor Cori Bylund
Vice Mayor Nia Livingston(*absent*)
Councilor Tim Horvath
Councilor Josh Messinger
Councilor Brent Rogers

STAFF:

City Manager Richard Pike
City Attorney Paul Waters
Chief of Police Michael Key
Chief Financial Officer Jaime Hernandez
Public Works Director Deryle Calhoun
Parks and Sustainability Director Colin Moore
HR Coordinator Jillian McCann
City Clerk Catherine Ponson

**Call to
Order/Roll
Call/Pledge**

Mayor Bylund called the Town Hall Meeting to order at 8:28 p.m.

**Public
Comments -
Blue Zones**

Mayor Bylund announced the first public comments would be regarding Blue Zones and Safe Streets. There were no speakers for this portion of the Town Hall.

**Public
Comments –
Open Topics**

Mayor Bylund opened public comments on open topics. There were no speakers for the open topics.

Adjournment

The Town Hall Meeting adjourned at 8:40 p.m.

Corrine A. Bylund, Mayor

ATTEST:

Catherine Ponson, CMC
City Clerk

Approved: _____

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