



MINUTES
BUDGET WORKSHOP MEETING
MONDAY, JUNE 16, 2025, 4:00 P.M.
NEPTUNE BEACH CITY HALL
116 FIRST STREET
NEPTUNE BEACH, FLORIDA 32266

Pursuant to proper notice, a Budget Workshop of the City Council of the City of Neptune Beach was held on Monday, June 16, 2025, at 4:00 p.m, at Neptune Beach City Hall, 116 First Street, Neptune Beach, Florida 32266

IN ATTENDANCE:

Mayor Cori Bylund
 Vice Mayor Nia Livingston
 Councilor Tim Horvath
 Councilor Josh Messinger
 Councilor Brent Rogers

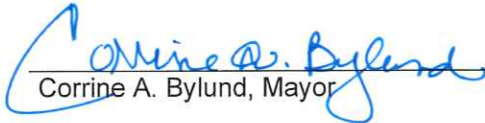
STAFF:

City Manager Richard Pike
 City Attorney Paul Waters
 Police Commander Gary Stucki
 Chief Financial Officer Jaime Hernandez
 Senior Center Director Leslie Lyne
 Public Works Director Deryle Calhoun
 Parks and Sustainability Director Colin Moore
 HR Coordinator Jillian McCann
 City Clerk Catherine Ponson

Call to Order/Roll Call/	Mayor Bylund called the Budget Workshop meeting to order at 4:00 p.m.
City Clerk	City Clerk Catherine Ponson presented the Clerk's FY26 Budget. She stated that her budget includes fees for membership in the International Institute of Municipal Clerks and the Florida Association of City Clerks. She is also requesting funding for sound upgrades in Council Chambers. The audio system is the original system when City Hall was built in 1997.
Human Resources	HR Coordinator Jillian McCann reported her budget includes funds for streamlining hiring processes by utilizing Government Jobs. She has also implemented training for supervisors through KnowBe4. The employees utilize Attendance on Demand for timekeeping. She is also continuing her HR certification through FSU Learn.
Community Development	Community Development Director Heather Whitmore reviewed her department and budget. She gave an update of the revenues and expenditures. She added that as revised Schedule of Fees would be coming before Council to update the fees for service the City charges. The fees will cover all cost of service offered by the City.
Senior Center	Senior Center Director Leslie Lyne presented her budget. This is for the operational portion of her Senior Center budget. She explained that a not-for-profit was formed in order to receive donations.
IT (Information Technology)	IT Director Ricardo Pizarro presented the IT department budget. He explained the infrastructure and applications, including software and hardware. He explained the disaster recovery process, backup system modernization and security camera upgrades.

Adjournment

There being no further business, Mayor Bylund adjourned the Budget Workshop at 4:44 p.m.


Corrine A. Bylund, Mayor

ATTEST:


Catherine Ponson, CMC
City Clerk



Approved: 07-07-2025

****These minutes reflect the actions taken and portions of the discussion during the meeting. To review the entire discussion concerning any agenda item, please go to: <https://www.nbfl.gov/minutes-and-agendas>, and click on the video for the meeting in question.***