



MINUTES
BUDGET WORKSHOP MEETING
MONDAY, AUGUST 18, 2025, 4:00 P.M.
NEPTUNE BEACH CITY HALL
116 FIRST STREET
NEPTUNE BEACH, FLORIDA 32266

Pursuant to proper notice, a Budget Workshop of the City Council of the City of Neptune Beach was held on Monday, August 18, 2025, at 4:00 p.m., at Neptune Beach City Hall, 116 First Street, Neptune Beach, Florida 32266

IN ATTENDANCE:

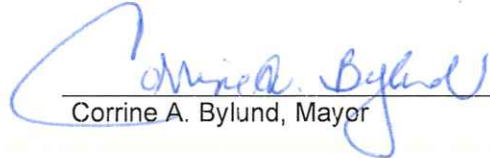
Mayor Cori Bylund
 Vice Mayor Nia Livingston
 Councilor Tim Horvath
 Councilor Josh Messinger (*absent*)
 Councilor Brent Rogers

STAFF:

City Manager Richard Pike
 City Attorney Paul Waters
 Chief of Police Michael Key
 Chief Financial Officer Jaime Hernandez
 Senior Center Director Leslie Lyne
 Parks and Sustainability Director Colin Moore
 Chief Information Officer Ricardo Pizarro
 HR Coordinator Jillian McCann
 City Clerk Catherine Ponson

Call to Order/Roll Call/	Mayor Bylund called the Budget Workshop meeting to order at 4:00 p.m.
City Manager	City Manager Richard Pike announced this is the final budget workshop for Council. He reported that the first approval of the FY25-26 Budget cannot take place sooner than 65 days after the certification of value from the Property Appraiser. This will result in the first hearing for the proposed budget will be held on Wednesday, September 3, 2025. He is recommending also moving the Regular Council meeting to this day. The second and final budget hearing will be on Monday, September 15, 2025, at 6:00 p.m.
	Mayor Bylund announced that both the first public hearing and Regular City Council Meeting will be held on Wednesday, September 3, 2025, at 6:00 p.m.
Police Department	Chief of Police Michael Key reported he had one revision from the first budget workshop. This change is in the request for in-car radios from \$6,000 to \$15,000. A change was made to the encryption from COJ resulting in need for three new radios. This will come from the Radio Communication Trust Fund.
City Clerk	City Clerk Catherine Ponson stated there were no changes in the City Clerk budget from the June 16, 2025, presentation.
Human Resources	HR Coordinator Jillian McCann advised the HR budget had not changed.
	Discussion included the City paying 100% benefits for employees and dependents. The City previously paid 100% for employees and 50% for dependents. He implemented this in order to attract new and retain employees and to fill positions.

Community Development	Community Development Director Heather Whitmore indicated the FY26 Community Development budget had not changed from the presentation on June 16, 2025.
Senior Center	Senior Center Director Leslie Lyne reported the Senior Budget had not changed.
IT (Information Technology)	IT Director Ricardo Pizarro advised there were no additions or revisions to the IT FY26 Budget from the first presentation on June 16, 2025.
Adjournment	There being no further business, Mayor Bylund adjourned the Budget Workshop at 4:41 p.m.


Corrine A. Bylund, Mayor

ATTEST:


Catherine Ponson, CMC
City Clerk



Approved: 09-03-2025

****These minutes reflect the actions taken and portions of the discussion during the meeting. To review the entire discussion concerning any agenda item, please go to: <https://www.nbfl.gov/minutes-and-agendas>, and click on the video for the meeting in question.***