



MINUTES
SPECIAL CITY COUNCIL MEETING
MONDAY, AUGUST 18, 2025, 6:00 P.M.
NEPTUNE BEACH CITY HALL
116 FIRST STREET
NEPTUNE BEACH, FLORIDA 32266

Pursuant to proper notice, a Special City Council Meeting of the City Council of the City of Neptune Beach was held Monday, August 18, 2025, at 6:00 p.m., at Neptune Beach City Hall, 116 First Street, Neptune Beach, Florida 32266.

Attendance:

IN ATTENDANCE:

Mayor Cori Bylund
Vice Mayor Nia Livingston
Councilor Tim Horvath
Councilor Josh Messinger
Councilor Brent Rogers

STAFF:

City Manager Richard Pike
City Attorney Paul Waters
Chief of Police Michael Key
Chief Financial Officer Jaime Hernandez
Public Works Director Deryle Calhoun
Community Development Director Heather Whitmore
Parks and Sustainability Director Colin Moore
Senior Center Director Leslie Lyne
City Clerk Catherine Ponson

Call to Order/Roll
Call/Pledge

Mayor Bylund called the Special Meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

ORDINANCES/RESOLUTIONS

Ord. No. 2025-
11, Amending
FY25 Budget

Ordinance No. 2025-11, Second Read and Public Hearing. An Ordinance of the City of Neptune Beach, Florida, Amending the Operating Budget for the City of Neptune Beach, Florida for Fiscal Year 2025, Beginning October 1, 2024, and Ending September 30, 2025 (Senior Center Water Intrusion Repairs)

Public Hearing

Mayor Bylund opened the public hearing. There being no comments from the public, Mayor Bylund closed the public hearing.

Made by Messinger, seconded by Livingston.

MOTION: TO ADOPT ORDINANCE NO. 2025-11 ON SECOND READ

Roll Call Vote:

Ayes: 5 – Horvath, Messinger, Rogers, Livingston and Bylund
Noes: 0

MOTION CARRIED

Ord. No. 2025-12, Non-Profit Business Entities

Ordinance No. 2025-12, Creation of Non-Profit Business Entities - Deferred

Res. No. 2025-15, Duval Local Hazard Mitigation

Resolution No. 2025-15, A Resolution of the City of Neptune Beach City Council Accepting and Adopting the Updated Duval County Local Hazard Mitigation Strategy Document. Parks and Sustainability Director Colin Moore explained as required by law, Duval County has updated its county Local Mitigation Strategy (LMS) Plan. This plan is required to be updated every five years, and the amendments are made with input from other governmental agencies as well as the private sector. The Local Mitigation Strategy provides the basis for mitigation planning and the associated grant funding for all of Duval County. A Resolution adopting the county plan is a requirement for Neptune Beach projects to be eligible for mitigation grant funding.

Made by Messinger, seconded by Horvath.

MOTION: **TO ADOPT RESOLUTION NO. 2025-15**

Roll Call Vote:

Ayes: 5 - Messinger, Rogers, Horvath, Livingston and Bylund

Noes: 0

MOTION CARRIED

Res. No. 2025-16, Admin. Authority

Resolution No. 2025-16, A Resolution of the City Council of the City of Neptune Beach, Florida, Designating an Administrative Authority to Receive, Review, and Process Plat and Replat Submittals and an Administrative Official Responsible for Approving, Approving with Conditions, or Denying Proposed Plats and Replats, as Specified in Section 177.071, Florida Statutes; and Providing for an Effective Date

Made by Livingston, seconded by Messinger.

MOTION: **TO ADOPT RESOLUTION NO. 2025-16**

Roll Call Vote:

Ayes: 5 - Rogers, Horvath, Messinger, Livingston and Bylund

Noes: 0

MOTION CARRIED

DEPARTMENTAL ITEMS

Public Works Roof

Public Works Roofs and Related Replacement Project. Public Works Director Deryle Calhoun stated that at the August 4, 2025, Council meeting, more clarification was requested on the bids received. Requests were sent to the four bidders, Alpha House Construction, Frazier Contracting, Inland Construction and Engineering and K&G Construction.

Made by Rogers, seconded by Livingston.

MOTION: **TO AWARD TO K&G CONSTRUCTION CO., LLC IN THE AMOUNT OF \$197,472.00 WITH A BUYER'S CONTINGENCY OF \$50,000.00 FOR A TOTAL OF \$247,472.00**

Roll Call Vote:

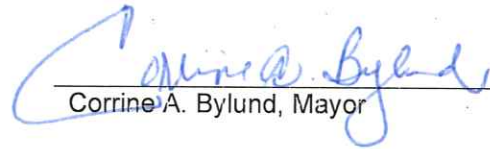
Ayes: 5 – Horvath, Messinger, Rogers, Livingston and Bylund

Noes: 0

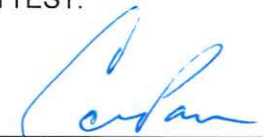
MOTION CARRIED

Adjournment

There being no further business, the Special Meeting adjourned at 6:40 p.m.


Corrine A. Bylund, Mayor

ATTEST:


Catherine Ponson, CMC
City Clerk

Approved: 09-03-2025





**MINUTES
WORKSHOP CITY COUNCIL MEETING
MONDAY, AUGUST 18, 2025, 6:41 P.M.
IMMEDIATELY FOLLOWING SPECIAL MEETING
NEPTUNE BEACH CITY HALL
116 FIRST STREET
NEPTUNE BEACH, FLORIDA 32266**

Pursuant to proper notice, a Workshop City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, August 18, 2025, at 6:41 p.m., in Council Chambers, City Hall, 116 First Street, Neptune Beach, Florida, 32266

Attendance

IN ATTENDANCE:

Mayor Cori Bylund
Vice Mayor Nia Livingston
Councilor Tim Horvath
Councilor Josh Messinger
Councilor Brent Rogers

STAFF:

City Manager Richard Pike
City Attorney Paul Waters
Chief Financial Officer Jaime Hernandez
Chief of Police Michael Key
Public Works Director Deryle Calhoun
Parks and Sustainability Director Colin Moore
Senior Center Director Leslie Lyne
City Clerk Catherine Ponson

**Call to
Order/Roll Call**

Mayor Bylund called the workshop meeting to order at 6:40 p.m.

FY26 Budget

FY26 Budget. Chief Financial Officer Jaime Hernandez gave an overall review of the FY26 Budget. He presented the FY25-26 Operating Budget Summary, General Fund and Enterprise Funds.

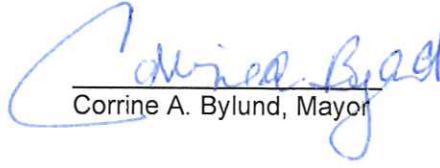
**Senior Center
501(c)(3)**

Neptune Senior Activity Center Foundation Discussion. Mayor Bylund explained this is to discuss the status of the Senior Center Foundation 501(c)(3). Discussion centered on the organizational structure of the Senior Center, evaluating whether it should operate as a City department or as an independent non-profit. Also included in the discussion was the Senior Center remaining part of the City to ensure transparency and control. Understanding grant implications if the Senior Center becomes a separate entity was also highlighted.

Councilor Rogers agreed as Finance Committee Chair to address this for further exploration and discussion of the organizational structure.

Adjournment

There being no further business, the workshop meeting adjourned at 7:37 p.m.


Corrine A. Bylund, Mayor

ATTEST:


Catherine Ponson, CMC
City Clerk

Approved: 09-03-2025





**MINUTES
TOWN HALL MEETING
IMMEDIATELY FOLLOWING THE WORKSHOP MEETING
MONDAY, AUGUST 18, 2025, 7:37 P.M.
NEPTUNE BEACH CITY HALL
116 FIRST STREET
NEPTUNE BEACH, FLORIDA 32266**

Pursuant to proper notice, a Town Hall Meeting of the City Council of the City of Neptune Beach was held on Monday, August 18, 2025, at 7:37 p.m., at Neptune Beach City Hall, 116 First Street, Neptune Beach, Florida 32266.

Attendance:**IN ATTENDANCE:**

Mayor Cori Bylund
Vice Mayor Nia Livingston
Councilor Tim Horvath
Councilor Josh Messinger
Councilor Brent Rogers

STAFF:

City Manager Richard Pike
City Attorney Paul Waters
Chief Financial Officer Jaime Hernandez
Chief of Police Michael Key
Public Works Director Deryle Calhoun
Parks and Sustainability Director Colin Moore
Senior Center Director Leslie Lyne
City Clerk Catherine Ponson

**Call to
Order/Roll
Call/Pledge**

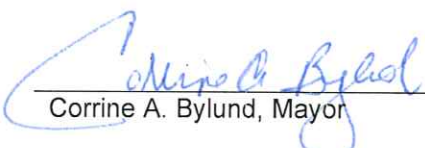
Mayor Bylund called the Town Hall Meeting to order at 7:37 p.m.

**Public
Comments –
Open Topics**

Mayor Bylund opened public comments on open topics. There were no requests to speak at the Town Hall meeting.

Adjournment

The Town Hall Meeting adjourned at 7:37 p.m.


Corrine A. Bylund, Mayor

ATTEST:


Catherine Ponson, CMC
City Clerk

Approved: 09-03-2025

