



**MINUTES**  
**SPECIAL CITY COUNCIL MEETING**  
**MONDAY, JULY 20, 2026, 6:00 P.M.**  
**NEPTUNE BEACH CITY HALL**  
**116 FIRST STREET**  
**NEPTUNE BEACH, FLORIDA 32266**

Pursuant to proper notice, a Special City Council Meeting of the City Council of the City of Neptune Beach was held Monday, July 20, 2026, at 6:00 p.m., at Neptune Beach City Hall, 116 First Street, Neptune Beach, Florida 32266.

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|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Attendance: | <b>IN ATTENDANCE:</b><br>Mayor Cori Bylund<br>Vice Mayor Nia Livingston<br>Councilor Tim Horvath<br>Councilor Josh Messinger (absent)<br>Councilor Brent Rogers | <b>STAFF:</b><br>City Manager Richard Pike<br>Assistant City Attorney Taylor Simonds<br>Public Works Director Deryle Calhoun<br>Chief Financial Officer Jaime Hernandez<br>Police Commander Gary Stucki<br>Community Development Director Heather Whitmore<br>Parks and Sustainability Director Colin Moore<br>Project Manager Blake West<br>Human Resources Coordinator Jillian McCann<br>City Clerk Catherine Ponson |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

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| Call to<br>Order/Roll<br>Call/Pledge | Mayor Bylund called the Special Meeting to order at 6:00 p.m. and led the Pledge of Allegiance. |
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|                       |                                                                                                                                                                   |
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| Various Pipe<br>Rehab | <u>Various Stormwater and Sanitation Sewer Pipe Rehabilitation Utilizing Cured in Place Pipe (CIPP).</u> Public Works Director Deryle Calhoun presented the item. |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Discussion addressed advantages of the piggyback contract.

Made by Livingston, seconded by Rogers.

**MOTION:**      **TO AWARD TO INSTITUFORM TECHNOLOGIES, LLC IN THE AMOUNT OF \$239,258.00.**

Roll Call Vote:  
Ayes: 4-Livingston, Rogers, Horvath, and Bylund.  
Noes: 0

**MOTION CARRIED**

|                                      |                                                                                                                                                                                                                                                                                         |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Jarboe Park<br>Pump Track<br>Project | <u>Jarboe Park Pump Track Project.</u> Project Manager Blake West presented the design for the Jarboe Park Pump Track and sought approval to move forward with the piggyback agreement and cost disbursement agreement for the project, to be fully funded by the City of Jacksonville. |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Discussion included landscaping and staying within budget.

Made by Horvath, seconded by Rogers.

**MOTION:** **TO APPROVE THE PIGGYBACK AGREEMENT AND COST DISPERSEMENT AGREEMENT WITH THE CITY OF JACKSONVILLE FOR THE CONSTRUCTION OF THE JARBOE PARK PUMP TRACK**

Roll Call Vote:

Ayes: 4-Rogers, Horvath, Livingston, and Bylund.

Noes: 0

**MOTION CARRIED**

Storm  
Shutters

Police Department and Public Works Department Storm Shutters. Project Manager Blake West presented the item.

Discussion included the aesthetics of the shutters, alternative options, and current storm protection measures. Mr. West and Police Commander Gary Stucki responded briefly.

Made by Livingston, seconded by Horvath.

**MOTION:** **TO APPROVE PROCEEDING WITH THE BID PROCESS FOR STORM SHUTTERS FOR THE POLICE DEPARTMENT AND POLICE DEPARTMENT**

Roll Call Vote:

Ayes: 4-Horvath, Livingston, Rogers, and Bylund.

Noes: 0

**MOTION CARRIED**

Consultant  
Selection

Development Impact Fee Study RFP Consultant Selection (from May 18, 2026). Community Development Director Heather Whitmore presented the item, including updates since the previous presentation.

Discussion included comparison of the bidding companies, revised bids, staff interactions with the companies, timeline, legal ramifications and standing up to scrutiny,

Made by Horvath, seconded by Livingston.

**MOTION:** **TO APPROVE MOVING FORWARD WITH RAFETLIS AS THE CONSULTANT FOR THE DEVELOPMENT IMPACT FEE STUDY.**

Roll Call Vote:

Ayes: 3-Livingston, Horvath, and Bylund.

Noes: 1-Rogers

**MOTION CARRIED**

Councilor Horvath noted the impact fees had been on the front page of the newspaper.

Pete's Bar

Pete's Bar Payment in Lieu of Parking Agreement Amendment. Community Development Director Heather Whitmore presented the item. She confirmed spaces would be public.

Made by Livingston, seconded by Rogers.

**MOTION:**        **TO APPROVE THE AMENDMENT TO PAYMENT IN LIEU OF PARKING FEE AGREEMENT.**

Roll Call Vote:

Ayes: 4-Rogers, Horvath, Livingston, and Bylund.

Noes: 0

**MOTION CARRIED**

Resolution        Resolution No. 2026-10, A Resolution of Neptune Beach, Florida, Adopting a Schedule of  
No. 2026-10        Fees to be Instituted for Various City Services, Providing for Severability; Repealing and  
                         Replacing All Prior Related Resolutions; and Providing for an Effective Date. Community  
                         Development Director Heather Whitmore presented the item, identifying changes made  
                         since the previous review. There were no questions or comments.

Made by Livingston, seconded by Rogers.

**MOTION:**        **TO APPROVE RESOLUTION 2026-10.**

Roll Call Vote:

Ayes: 4-Horvath, Livingston, Rogers, and Bylund.

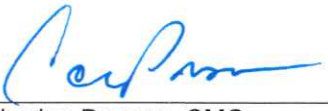
Noes: 0

**MOTION CARRIED**

Adjournment    There being no further business, the Special Meeting adjourned at 6:42 p.m.

  
Corrine A. Bylund, Mayor

ATTEST:

  
Catherine Ponson, CMC  
City Clerk



Approved: 08/03/2026

***\*These minutes reflect the actions taken and portions of the discussion during the meeting. To review the entire discussion concerning any agenda item, please go to:***

**<https://www.nbfl.gov/minutes-and-agendas>, and click on the video for the meeting in question.**



**MINUTES**  
**WORKSHOP CITY COUNCIL MEETING**  
**MONDAY, JULY 20, 2026, 6:42 P.M.**  
**IMMEDIATELY FOLLOWING SPECIAL MEETING**  
**NEPTUNE BEACH CITY HALL**  
**116 FIRST STREET**  
**NEPTUNE BEACH, FLORIDA 32266**

Pursuant to proper notice, a Workshop City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, July 20, 2026, at 6:42 p.m., in Council Chambers, City Hall, 116 First Street, Neptune Beach, Florida, 32266

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| Attendance | Mayor Cori Bylund<br>Vice Mayor Nia Livingston<br>Councilor Tim Horvath<br>Councilor Josh Messinger (absent)<br>Councilor Brent Rogers | City Manager Richard Pike<br>Assistant City Attorney Taylor Simonds<br>Public Works Director Deryle Calhoun<br>Chief Financial Officer Jaime Hernandez<br>Police Commander Gary Stucki<br>Community Development Director Heather Whitmore<br>Parks and Sustainability Director Colin Moore<br>Project Manager Blake West<br>Human Resources Coordinator Jillian McCann<br>City Clerk Catherine Ponson |
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| Call to<br>Order/Roll Call | Mayor Bylund called the workshop meeting to order at 6:42 p.m. |
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**COUNCIL COMMENTS**

|                     |                                                                                                                                                                                                                                                                                                 |
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| Council<br>Comments | Mayor Bylund commented that the organizers of the Neptune Beach Farmers Market deserved thanks as it was a great success. She thanked the Police Department, Public Safety, and Public Works Departments for a successful and uneventful July 4. She noted the Budget Workshops would continue. |
|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

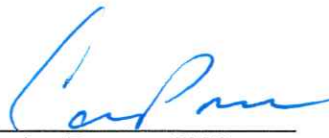
Councilor Horvath recognized Julie for facilitating the Neptune Beach Farmers Market and stated he was glad it was happening in the community.

City Manager Richard Pike announced that the Millage Rate discussion would take place at the August meeting. Mayor Bylund reiterated that there would not be an increase to the Millage Rate.

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|-------------|------------------------------------------------------------------------------|
| Adjournment | There being no further business, the workshop meeting adjourned at 6:46 p.m. |
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Corrine A. Bylund, Mayor

ATTEST:

  
Catherine Ponson, CMC  
City Clerk



Approved: 08/03/2024

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**MINUTES  
TOWN HALL MEETING  
IMMEDIATELY FOLLOWING THE WORKSHOP MEETING  
MONDAY, JULY 20, 2026, 6:46 P.M.  
NEPTUNE BEACH CITY HALL  
116 FIRST STREET  
NEPTUNE BEACH, FLORIDA 32266**

Pursuant to proper notice, a Town Hall Meeting of the City Council of the City of Neptune Beach was held on Monday, July 20, 2026, at 6:46 p.m., at Neptune Beach City Hall, 116 First Street, Neptune Beach, Florida 32266.

**Attendance:****IN ATTENDANCE:**

Mayor Cori Bylund  
Vice Mayor Nia Livingston  
Councilor Tim Horvath  
Councilor Josh Messinger (absent)  
Councilor Brent Rogers

**STAFF:**

City Manager Richard Pike  
Assistant City Attorney Taylor Simonds  
Public Works Director Deryle Calhoun  
Chief Financial Officer Jaime Hernandez  
Police Commander Gary Stucki  
Community Development Director Heather Whitmore  
Parks and Sustainability Director Colin Moore  
Project Manager Blake West  
Human Resources Coordinator Jillian McCann  
City Clerk Catherine Ponson

**Call to  
Order/Roll  
Call/Pledge**

Mayor Bylund called the Town Hall Meeting to order at 6:46 p.m.

**Public  
Comments**

There were no speaker cards submitted for public comments.

**Adjournment**

The Town Hall Meeting adjourned at 6:47 p.m.

**ATTEST:**

  
Catherine Ponson, CMC  
City Clerk

Approved: 08/03/2024

  
Corrine Bylund, Mayor



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