



MINUTES
SPECIAL CITY COUNCIL MEETING
NEPTUNE BEACH CITY HALL
MONDAY, NOVEMBER 16, 2020, AT 5:00 P.M.
NEPTUNE BEACH, FLORIDA 32266

Pursuant to proper notice, a Special City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, November 16, 2020, at 5:00 p.m., in the Council Chambers, City Hall, 116 First Street, Neptune Beach, Florida, 32266.

Attendance

IN ATTENDANCE:

Mayor Elaine Brown
Vice Mayor Fred Jones(*absent*)
Councilor Kerry Chin
Councilor Josh Messinger
Councilor Scott Wiley
Councilor-Elect Lauren McPhaul

STAFF:

City Manager Stefen Wynn
Community Development Director Kristina Wright
Grant and Resiliency Coordinator
City Clerk Catherine Ponson

Order
Call/Pledge of
Allegiance

Mayor Brown called the Special Meeting to order at 5:00 p.m. and Councilor Chin led the Pledge of Allegiance.

Presentation by
UF

Grant and Resiliency Coordinator Colin Moore introduced Jerry Murphy, Faculty Consultant, Program for Resource Efficient Communities, with the University of Florida. Mr. Moore explained that this is part of the first task of our resiliency planning grant through the Department of Environmental Protection. The City was successful in the grant application and we have partnered with UF in coordinating a timeline.

Mr. Murphy presented an overview of vulnerability assessment. The goal is to identify and delineate areas and populations vulnerable to flood hazards within the City. The project would consist of statutory background and vulnerability assessment; policy alignment and assessment presentation workshops and a final project assessment and report.

Mr. Murphy advised that there are two more meetings that need to be scheduled.

The special meeting adjourned at 5:28 p.m.

Catherine Ponson, CMC
City Clerk

Elaine Brown, Mayor

Approved: _____

12-7-2020



MINUTES
WORKSHOP CITY COUNCIL MEETING
NEPTUNE BEACH CITY HALL
116 FIRST STREET
NEPTUNE BEACH, FLORIDA 32266
MONDAY, NOVEMBER 16, 2020, 6:00 P.M.

Pursuant to proper notice, a Workshop City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, November 16, 2020, at 6:00 p.m., in Council Chambers, City Hall, 116 First Street, Neptune Beach, Florida, 32266

Attendance**IN ATTENDANCE:**

Mayor Elaine Brown
 Vice Mayor Fred Jones
 Councilor Kerry Chin
 Councilor Josh Messinger
 Councilor Scott Wiley

Councilor-Elect Lauren McPhaul

STAFF:

City Manager Stefen Wynn
 City Attorney Zachary Roth
 Police Chief Richard Pike
 Community Development Director Kristina Wright
 Mobility Management Director Megan Steward
 Grants and Resiliency Coordinator Colin Moore
 City Clerk Catherine Ponson

Call to Order

Mayor Brown called the workshop meeting to order at 6:00 p.m.

AWARDS / PRESENTATIONS / GUESTS / NONE

DEPARTMENTAL SCORE CARD

Departmental Score Card

Departmental Score Card. City Manager Stefen Wynn explained the Departmental Score Card had been updated by adding costs and initial project date information. This will be posted on the City website.

COMMITTEE REPORTS

Finance/ Boards/ Charter Review

Committee Chairman Wiley reported his committee met on November 13 and discussed the Fire Protection Ordinance on the agenda tonight, the banking services RFP, the Waste Pro contract and the RTA outstanding invoices.

Land Use & Parks

Committee Chairman Messinger reported his committee met on November 12 and discussed some of the final details of Jarboe Park. The permits have been received from the St. Johns River Water Management District and the Army Corps of Engineers. The committee is recommending three volleyball courts. There was also a discussion of playground equipment and lighting. The golf cart ordinance was discussed and is on the agenda for tonight.

Strategic Planning & Visioning

Committee Chairman Jones reported the committee will continue to discuss the Vision Plan and the start of Phase 2 and 3, the Comp Plan and LDC.

Transportation & Public Safety Committee Chairman Jones reported this committee met on October 28, and discussed crosswalk improvements, CIP projects and coordinating with Jacksonville Beach as they talk about trails. The Committee also welcome Mobility Management Director Megan Steward and look forward to opportunities and ways to make that a success.

Police Chief Report Police Chief Richard Pike reported they will be making traffic calming improvements on Bay Street due to concerns. The major improvement would be the addition of the sidewalk and the lighting. They will be using the traffic counter before the Park opens to monitor the traffic. He also reported that the food drive held on November 14 at Beaches Chapel was a huge success.

PUBLIC COMMENT

Public Comment Beth Vissman, 510 Bay Street, Neptune Beach, spoke regarding parking on Bay Street. She asked Council to step back and look at the parking situation.

John Holmes, 914 4th Street, Neptune Beach, stated he lives at the corner of 4th Street and Bay Street. He stated he also had concerns regarding the parking and did not know about the park project.

Larry Mays, 1701 Lighty Lane, Neptune Beach, presented a petition with signatures opposing the potential kayak launch being installed in his area.

Beverly Hollod, 522 Bay Street, Neptune Beach, stated she is formally opposing the paving of any parking spot on Bay Street. She will take whatever measure is necessary with her group.

Joshua Vissman, 504 Beachcomber Drive, Neptune Beach, questioned if Council had done their due diligence on what the residents are looking for to get more access to the park.

PROPOSED ORDINANCES

Proposed Ord. 2020-(Fire Prevention and Protection) Proposed Ordinance No. 2020-, An Ordinance Amending and Restating Chapter 2 (Fire Prevention and Protection); Amending Section 10-1 and Creating New Sections 10-2 through 10-38; Providing for Severability; Providing an Effective Date

Mayor Brown introduced Fire Marshal John Ruley. This ordinance establishes a fee schedule for commercial plan review and brings the City in compliance with F. S. Chapter 633, Fire Prevention and Control.

Councilor Chin questioned the fee schedule regarding special events. Mr. Wynn stated that special events applications come through his office and this would be added to the final review.

Made by Messinger, seconded by Chin.

MOTION: **TO MOVE PROPOSED ORDINANCE NO. 2020-, FIRE PREVENTION AND PROTECTION, TO FIRST READ ON DECEMBER 7, 2020.**

Roll Call Vote:

Ayes: 5- Chin, Messinger, Wiley, Jones, and Brown.

Noes: 0

MOTION CARRIED

Proposed Ord.
2020-(Balloon
Release)

Proposed Ordinance No. 2020-, An Ordinance Of the City of Neptune Beach, Florida, Amending Chapter 11 of the Code of Ordinances, Garbage, Trash, and Industrial Waste, By Amending Section 11-2, Compliance Construed; Pollution of Air, Adopting New Subsection to Prohibit the Outdoor Release of Balloons and Sky Lanterns; and Providing an Effective Date.

Mayor Brown stated the release of balloons is dangerous to animals and this ordinance is long overdue.

Councilor Messinger suggested including this language on the rule boards at public spaces.

Made by Messinger, seconded by Jones.

MOTION: **TO MOVE PROPOSED ORDINANCE NO. 2020-, PROHIBITING OUTDOOR RELEASE OF BALLOONS, TO FIRST READ ON DECEMBER 7, 2020.**

Roll Call Vote:

Ayes: 5- Messinger, Wiley, Chin, Jones, and Brown.

Noes: 0

MOTION CARRIED

Proposed Ord.
2020-(Parking
Spaces)

Proposed Ordinance No. 2020-, An Ordinance of the City of Neptune Beach, Florida, Amending Chapter 22 of the Code of Ordinances, Traffic and Motor Vehicles, by Amending Section 22-48, Marking of Parking Spaces; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Mobility Management Director Megan Steward stated that the City uses a license plate reader for parking enforcement. There are no regulations making it illegal to back into a space as this makes it difficult to read the license plate. She is also working with the marketing consultant to include the regulations on that signage.

Made by Messinger, seconded by Wiley.

MOTION: **TO MOVE PROPOSED ORDINANCE NO. 2020-, PARKING SPACES, TO FIRST READ ON DECEMBER 7, 2020.**

Roll Call Vote:

Ayes: 5- Wiley, Chin, Messinger, Jones, and Brown.

Noes: 0

MOTION CARRIED

Proposed Ord.
2020-(Golf Carts)

Proposed Ordinance No. 2020-, An Ordinance Creating a New Article V (Golf Carts), Chapter 22 (Neptune Beach Traffic and Motor Vehicles Code), Ordinance Code, Setting Forth Standards and Procedures for Approval and Designation of Public Rights-of-Way For Use By Golf Carts; Designating Parking Areas; Providing For Severability; Providing An Effective Date

Councilor Messinger stated that the City is trying to improve pedestrian safety and the neighborhood experience. As we look at the future, as we look at access, these regulations need to be in place.

Vice Mayor Jones commented that this is a great ordinance and is looking forward to integrating it into our mobility network. He added that it would be useful to incorporate language from the National Highway Traffic Safety Administration.

Councilor Messinger stated that it is not the intent to change the multi-purpose path network to golf cart paths.

Made by Messinger, seconded by Jones.

MOTION: **TO MOVE PROPOSED ORDINANCE NO. 2020-, GOLF CARTS, TO FIRST READ ON DECEMBER 7, 2020.**

Roll Call Vote:

Ayes: 5- Chin, Messinger, Wiley, Jones, and Brown.

Noes: 0

MOTION CARRIED

CONTRACTS / AGREEMENTS / NONE

ISSUE DEVELOPMENT

Banking
Services RFP

Banking Services RFP Recommendation Discussion. Mr. Wynn stated that the City is waiting on the third score card evaluating the RFPs. Proposals were received from BBVA, Chase and Wells Fargo.

Res. No.
2020-09, CDB
Appointment

Resolution No. 2020-09, A Resolution Appointing Member to the Community Development Board. Mayor Brown explained that David Jaffee was appointed on June 6, 2020, to fill an unexpired term. That term expired on November 6, 2020, and this resolution would appoint Mr. Jaffee to a one-year term as an alternate.

CONSENSUS: **TO MOVE RESOLUTION NO. 2020-09 FORWARD TO THE DECEMBER 7, 2020 AGENDA**

PUBLIC COMMENT / NONE

COUNCIL COMMENTS / NONE

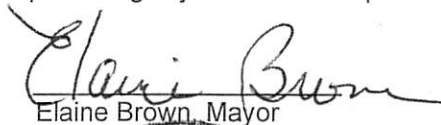
Adjournment

There being no further business, the workshop meeting adjourned at 6:52 p.m.

ATTEST:



Catherine Ponson, CMC
City Clerk


Elaine Brown, Mayor

Approved: 12.7.2020